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## Mission Statement

The mission of SSA is to promote in-depth understanding of Spanish-speaking countries for our students through specifically designed academically rigorous university-level and cultural travel programs. We consider all of our students to be willing to cross cultural boundaries, to live as members of another culture, and to thus learn about others as they learn about themselves.

In accordance with our mission, SSA promotes equal opportunities within our programs and does not discriminate on the basis of an individual's race, religion, ethnicity, national origin, age, physical ability, gender, sexual orientation, or other characteristics. We believe in educating students on cultural tolerance and sensitivity, acceptance of differences, and inclusiveness.

## After Acceptance

### Getting Ready to Go to Córdoba

**Before you depart, there are a few things you need to take care of. Please read carefully!**

#### ONLINE ACCOUNT

All students studying with SSA have an online account. To access your account, go to [www.spanishstudies.org](http://www.spanishstudies.org) and click the "Login" link at the top of the page. You will then be prompted to enter your username and password. If you have forgotten your password, you may request a new one on the login page.

#### PRE-DEPARTURE STEPS

In order to finalize your acceptance in an SSA program, you must submit the following items via your online account as soon as possible. All pre-departure items will be due within **2 weeks** of the application deadline.

- Passport Information and Copy
- Course Selection
- Housing Questionnaire
- Health Statement Form
- Academic Pledge and Program Conditions & Release Statements
- Program Deposit (due within 10 days of acceptance)
- Arrival Information
- Speaking Partners Form
- Digital Photo

#### PASSPORT

To travel to Argentina you need a valid passport. For U.S. citizens, the most convenient place to apply for a passport is at your local post office. **If you do not yet have a passport, apply for one immediately!** As of 2023, stated by the Department of State it can take between 10-13 weeks to receive your passport and 7-9 weeks expedited. Planning is essential. The U.S. State Department's website provides details on passports and current processing times [here](#). You may also inquire via telephone at (877) 487-2778. Students who are not U.S. citizens should contact the appropriate government agency in their home country for passport information.

Students who already have a passport should verify that it will be valid through the program dates and for at least six months after the SSA program concludes.

You should **NOT** be carrying your passport around with you in Córdoba. We recommend that you bring a photocopy or two of your passport, which you can keep in your wallet just in case you need it.

## VISA

Citizens of the U.S. and various other nations may enter Argentina for up to 90 days as tourists without a visa. **If you are not a citizen of the U.S. or Canada**, you should check immediately with the appropriate Argentine embassy for your home country to learn about what requirements you must complete for a student visa. For details on current visa regulations, contact the [Embassy of Argentina in Washington](#).

**Note:** For students who need a visa (see below) the process will be completed once you are **on site in Argentina**. However, **academic year students may need to bring paperwork with them** from the U.S., as detailed below. This paperwork can take up to 20 weeks to complete and **you must start the process immediately**, even if you have not yet been accepted.

**For academic programs lasting longer than 90 days, the Argentine government requires that you obtain a student visa.**

**The necessary documentation for obtaining the student visa** (application, program acceptance letter, Argentine police record, etc.) **and the exact procedures will be provided once you arrive in Córdoba**. The SSA Resident Director and Universidad Nacional de Córdoba (UNC) staff will assist you in completing this process. **You should budget approximately \$120 USD for visa costs**. You can read more about this process [here](#).

**Academic Year students** have two options.

1. Students can apply for a year-long academic visa. To apply for this visa, they must bring along a certificate of lack of a criminal record from the FBI (a background check), either notarized by an Argentine Consulate in North America, or with an apostille. Students should bring a certificate for each country of residence over the past 5 years. **Please start this process NOW- background checks can take up to 15 weeks to be processed, and an apostille can take an additional 4 weeks!**
  - a. Check out this FBI [webpage](#) for the most current instructions for obtaining a background check.
  - b. The U.S. Department of State issues apostilles. Apostille Certificates are issued for documents destined for use in countries that are parties to the Hague Apostille Convention. The most current instructions for obtaining an apostille can be found on the U.S. Department of State [website](#).
2. The alternative to obtaining a year-long student visa is available to students who plan on traveling out of the country between semesters. In this case, students would have the option of re-entering Argentina as tourists, and applying again for a semester-long temporary residence status. If traveling outside the country during your program, select "multiple entries" on your visa application.

**Note:** UNC will not issue final transcripts for fall semester grades to academic year students that do not have their student visas in order, and if the student visa is not in order, academic year students will not be able to register for spring courses. Semester students must present the visa to the university no later than May 30<sup>th</sup> for the spring semester and no later than October 30<sup>th</sup> for the fall semester in order to receive credit/transcripts from UNC.

## BUDGETING FOR YOUR TRIP

Below you will find a detailed estimate, which explains how to budget for personal expenses and other costs not covered by your SSA program fees.

	<b>Semester</b>	<b>Semester</b> (integrated)	<b>Short-Term</b>
<b>Books*</b>	\$400	\$400	\$75
<b>Local transportation</b>	\$200	\$250	\$75
<b>Every-day and going out expenses</b>	\$2,000	\$2,300	\$550
<b>Visa expense</b>	\$100	\$100	n/a
<b>Flight</b>	\$1,400	\$1,400	\$1,400
<b>Miscellaneous</b>	\$700	\$750	\$350

<b>Total</b>	<b>\$4,800</b>	<b>\$5,200</b>	<b>\$3,450</b>
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\*You will not need to purchase books prior to your arrival in Argentina. Your professors will inform you of the materials you will need and where to purchase them.

We figure the average student will spend about \$40/\$50 per week while in Córdoba. Of course, some will spend more and others will spend less. Think about your lifestyle and budget accordingly. Just to give you a rough estimate, a drink and snack at a café will be about \$3 and you can budget about \$2 to \$7 per taxi ride home late at night depending where you are in the city. Remember that right now, the dollar is stronger than the Argentine peso. You can check the latest currency exchange rates [here](#).

**Note:** We recommend exchanging approximately \$150-\$200 USD into Argentine pesos upon arrival in Argentina so that you have some cash to start out with.

### POWER OF ATTORNEY

If your signature will be needed for any official or legal document while you are abroad, you should make the necessary arrangements for a “power of attorney” to be held by parents, guardians, or another appropriate person to act on your behalf. This can be done by writing out in detail the specific duties that this person will have, (i.e. signing a check; corresponding with the school or university about financial or academic matters; or obtaining medical records and information, in case of an emergency). This letter should then be notarized so that it is legal and official. Public notaries are available at many banks, post offices, public libraries, and town halls.

### ABSENTEE VOTING

If you are a U.S. or Canadian citizen and will be abroad during an election, you may vote via absentee ballot. **You should apply to do this at least 2 weeks before you leave home.** U.S. citizens can get more information, as well as the forms needed to apply for the absentee ballot, by visiting the Federal Voting Assistance Program website at [www.fvap.gov](http://www.fvap.gov). Be sure to also call the local city clerk’s office of the city where you are registered to vote. Canadian citizens can get more information on voting in an election while outside of Canada in this [link](#).

### SOCIAL MEDIA

Don’t forget to follow us on [Instagram](#) and [Facebook](#)! For all program-related questions for SSA staff, please email [info@spanishstudies.org](mailto:info@spanishstudies.org).

### PRE-DEPARTURE ORIENTATION MEETING

Students accepted into an SSA program will be invited to participate in an online pre-departure orientation meeting before their departure. During this meeting, students will be able to ask SSA staff and the on-site Resident Director specific questions about study abroad in Argentina. Dates and information on how to join the meeting will be sent via email closer to the meeting date.

### DEPARTURE NEWSLETTER

SSA students receive a Departure Newsletter by email a few days prior to the program start date. The newsletter contains important travel and arrival information, such as the orientation address, emergency contact information (also included in this handbook), the address for SSA in Argentina, taxi and baggage tips, and contact information for fellow participants.

## Billing Details

SSA is affiliated with over 80 colleges and universities. For most affiliated schools, payment is made to SSA directly by the school. However, billing arrangements vary between universities, so we ask that you pay close attention to the information received with your acceptance email and in the View/Pay Bill section of your online account.

## PAYMENT OF FEES

The non-refundable deposit is due within 10 days of your acceptance to the program. In cases where the school is sending payment directly to SSA, you should ask your college or university to discuss this with SSA directly.

**Note:** The due date for the non-refundable deposit may not be deferred.

Payment must be received by SSA no later than the due dates listed in your online account. Any payment submitted after its due date will be subject to late fees. You will not be admitted to SSA housing or classes until all payments have been received. Special arrangements are made only in exceptional cases and may include interest rates and service charges. Your transcript will not be released until all financial obligations you incurred during the school term have been satisfied.

If you anticipate that you will have financial aid to use toward your program payment or would like to set up a monthly payment plan, please contact SSA regarding the necessary paperwork to defer your final program payment due date.

**Note:** All checks should be made payable to Spanish Studies Abroad.

## FINANCIAL AID

You must speak with the financial aid office at your home university regarding your school's policies for the transfer of financial aid for study abroad. If financial aid will transfer, there are some forms that must be completed in order to coordinate the transfer of funds and the deferment of the final payment due date if aid will be disbursed after that time. The non-refundable deposit due date may not be deferred, even if the amount will be covered by financial aid.

The SSA Financial Aid Deferment Form, included in your online acceptance packet, should be submitted to your home university's financial aid office to be completed and returned to SSA before your program final payment due date. You will also need to make sure that the financial office is able to coordinate with SSA regarding any forms that they need completed by SSA to transfer financial aid, such as a Consortium Agreement.

# Scholarships

## SSA SCHOLARSHIP PROGRAM

The SSA Scholarship Program is open to all students enrolled in all of our programs. We offer \$1,500 scholarships for semester programs, \$500 scholarships for summer programs or January terms, among all of our locations. Students may apply for only one of the two scholarship options: The SSA Merit-Based Scholarship or the SSA Diversity Scholarship.

Award recipients are chosen based on the submission of one original essay in English. For more information about the scholarship program and to download the application, visit [www.spanishstudies.org/scholarships](http://www.spanishstudies.org/scholarships).

While all eligible students are encouraged to apply, the SSA Scholarship Program is very competitive and only a handful of awards are made per term. Students will be notified of scholarship awards before leaving for their programs abroad. The award will be transferred to the student's PayPal account after arrival in Argentina. Scholarship awards cannot be used toward program payments like tuition. Scholarships are meant to offset extra expenses while abroad, such as flights, gifts, entertainment, etc.

## SSA GO-AGAIN ALUMNI SCHOLARSHIP FUND

The SSA Go-Again Alumni Scholar Fund was developed in 2004 and designed to benefit returning students wishing to embark on an additional cross-cultural adventure with SSA. SSA now offers all alumni students a stipend to apply towards another SSA experience in Spain, Argentina, Puerto Rico, or Cuba. Please note that all SSA Alumni who choose to attend an additional program with SSA will automatically receive the Go-Again

Alumni Scholarship. Alumni who receive a Go-Again Alumni Scholarship are also eligible to apply for the SSA Scholarship Program. Alumni scholarships are as follows:

- Semester: \$500
- Summer Term: \$100
- January Term: \$100

## Possible Additional Fees

### TRANSCRIPT FEES

Students whose home school requires a transcript from a U.S. degree-granting institution may obtain academic credit and a transcript from our School of Record, Heidelberg University in Tiffin, Ohio; an additional fee of \$250 is charged by Heidelberg for this service. If the student has requested this transcript service due to a home institution requirement, a request form will need to be signed and sent back to [info@spanishstudies.org](mailto:info@spanishstudies.org). In order to facilitate the issuing of the transcript the student may be billed by SSA on behalf of Heidelberg University for the additional fee. SSA will then pay Heidelberg University for issuing the transcript.

### HOUSING BETWEEN PROGRAMS

Students participating in an academic year or other programs combining two or more terms of study may choose to travel between terms or stay with their host family. Housing between terms is included in the program costs.

**Note:** All checks should be made payable to Spanish Studies Abroad.

## Refunds

**If you decide not to attend a SSA program after you have been accepted, please send us a written notification immediately. You can inform us of your decision via email at [info@spanishstudies.org](mailto:info@spanishstudies.org).**

Withdrawal from the program between the final payment due date and 30 days before the start of the program has a penalty of 25% of the program fee. Withdrawal from the program within 1-29 days before the start of the program has a penalty of 25% of the room and board fee and 100% of the tuition, study tours, orientation, and general education fees. There is no refund for any portion of the program fees on or after the program start date.

**Please note that these penalties are in addition to the deposit, which is non-refundable.**

There is no withdrawal from room and board arrangements with SSA during the course of a program. SSA will change unsatisfactory housing but will not refund any portion of room and board fees after a student's arrival at a home. If students find their housing to be unsatisfactory, they should contact the SSA staff immediately; SSA will determine if a housing change is warranted.

## What to pack?

### FASHION

The fashion in Córdoba is very similar to that in the United States; however, there are certain key differences you will want to be aware of. Argentines tend to be more trendy and polished in their day to day outfits. Running sneakers and exercise clothes (including sweatpants and yoga pants) are usually worn when exercising and pajamas are **not** worn to university. In summer months, flip flops are only worn to the pool or beach. When going out at night, the dress is often formal at clubs or *boliches* while smaller bars may be more casual.

## CLOTHING

- Casual pants (jeans are okay)
- Several shirts, long- and short-sleeved
- Plenty of socks and underwear
- Lightweight pajamas for warm weather
- Warm pajamas for cool weather
- Slippers to wear around the house
- Comfortable shoes for walking
- One pair of sneakers, just in case
- One nicer pair of shoes for dressing up
- One dressy outfit
- A couple of sweaters for the winter
- Lightweight jacket
- Gloves, hat, and scarf
- Bathing suit
- Shorts, capri pants, and/or skirts

Pack as lightly as possible, since you'll have to carry everything. Keep in mind that you'll probably buy some clothing in Córdoba, as well, and laundry should be done once a week.

## OTHER ITEMS

- Beach towel
- Washcloths, if desired
- Backpack (or bookbag)
- Any cosmetics/products you use\*
- Medicines for cold and upset stomach
- Vitamins
- **Prescription medications\*\***, if needed
- Sunscreen
- Umbrella
- Gift(s) for your host family

**\*Don't overpack, some items mentioned above can be bought when you arrive. Bring essentials.**

**\*\* If you take any prescription medication or wear contacts, be sure to bring enough for your entire stay. Refer to "Prescriptions" under the "Health Insurance and Medical Care" section of this handbook.**

## SECURITY AND PERSONAL CARE

We suggest taking a suitcase that locks so you can keep valuable items secure at all times. This would be the place to keep your passport\*, extra cash, and anything else of value that you don't want to leave lying around. You should also know that your things might get moved around when your family cleans your room. Remember that this is their job; they are not trying to get into your belongings.

**\* You should NOT be carrying your passport around with you in Córdoba. We recommend that you bring a photocopy of your passport which you can keep in your wallet just in case you need it.**

You will be able to find a lot of everyday products you need in Córdoba, so there is no need to stock up on shampoo, soap, feminine hygiene products, etc., but you may be more comfortable with the style or brand you use at home. We recommend that you take what you'll need for the first part of the trip so you'll be able to get settled in, but don't over pack these products. You may want to pack your favorite cold and upset stomach medicines, just to be prepared. You can get medicines at pharmacies in Córdoba, but they'll be different from what you're used to and, when you're sick, you may feel better using what you know works for you.

## PLUG-IN APPLIANCES

The general rule is: don't bring them. The electrical current in Argentina is 220 volts-50 cycles, not the 120 volts-60 cycles we use in the U.S. That means that appliances like hair dryers, curling irons, or electric shavers will be ruined if you plug them in without a converter. We highly recommend that if you can fit it in your budget and absolutely need your hair styling tools, purchase them in Argentina to avoid any issues with electricity. If you need a hair dryer, you'd be better off using an inexpensive one in Córdoba rather than risking destroying your U.S. hair dryer when you plug it into a converter or adapter - these are not always effective. If you do buy a converter or adapter, make sure it is the appropriate voltage for all of the products you are bringing.

This rule may or may not apply to electronic devices like laptops. Some have built-in converters, in which case you would only need an adapter for the plug. Be sure to check the manufacturer's instructions to see that your device will operate at 220 volts. If the company makes special plug adapters (i.e. as Apple does for its Macbooks) we recommend that you purchase and use those instead of plugging into a separate converter or adapter. In the case of a power surge you may risk the destruction of your laptop. For some items you may buy a plug adapter once you get to Córdoba at a *ferretería* or buy them online and bring them with you.

**Note:** If you do bring an electronic device, be aware that these are items many Argentines simply don't have, and it's wise to be discreet with them in public so as not to attract thieves.

## Getting to Córdoba

### Travel Information

#### BOOKING YOUR FLIGHT

\* **NOTE:** U.S. citizens are exempt from paying the reciprocity fee by Presidential Decree No. 959/2016, published on August 23, 2016. The payment for reciprocity fee for Canadian citizens to enter Argentina has been suspended since January 1, 2018.

Please note that **when booking your flight, you should always refer to your program calendar** which is located in your acceptance packet link which was sent to you in your acceptance email.

**Note:** Most flights to Argentina are overnight. **Students should plan to depart from their home the day before the start of the program** and be sure to check their baggage the whole way through to Córdoba. For return flights, students should plan to depart from their host homes on the posted program end date. Please see "Airport Recommendations and Travel Notes" for critical information before booking your flight.

**Once you have your flight itinerary, you must submit the information via your SSA online account, or email it to [info@spanishstudies.org](mailto:info@spanishstudies.org).** If you have any delays or last-minute changes in your flight itinerary, please email [info@spanishstudies.org](mailto:info@spanishstudies.org) and your parents or guardians.

#### AIRPORT RECOMMENDATIONS AND TRAVEL NOTES

Córdoba is well-served by the Pajas Blancas–Ambrosio Taravella International Airport (airport code COR), which includes nonstop flights to various cities within Argentina and Latin America. SSA recommends that you search for an affordable flight from North America to Córdoba with a connection through another Latin American city.

**Note:** U.S. or Canadian citizens should avoid making any connecting flights through an airport in Brazil or Paraguay, as this would require you to obtain a costly tourist visa well in advance of your travels.

Travelers to Córdoba who choose to make a connection through Buenos Aires, the capital city of Argentina, should note that **Buenos Aires hosts two airports:** *Ezeiza International Airport (EZE)\**, which handles domestic flights and all international flights from North America, and *Jorge Newbery Airport (AEP)*, which handles mostly domestic air traffic. When buying your airline tickets to Córdoba, **pay close attention to which airports you will be arriving at and departing from.**

\* **Note:** If your layover is in Buenos Aires, **please check your travel itinerary to make sure your connecting flight both arrives AND departs from the same airport to avoid any hassles or missed connections.** Although shuttle services are available between these two Buenos Aires airports (provided by the local transport company [Manuel Tienda León](#)), students should be aware that **it can take well over an hour to drive from one location to the other.**

**Note:** We strongly recommend students to **avoid flights with an excessively early or late arrival**– for example, between 10 pm and 8 am. Arriving between these times would be too late/inconvenient for the host family.



## ARRIVAL

On the day before orientation, students arriving at the Córdoba airport will be greeted by the SSA staff and/or host family. If your luggage is lost, you must file a claim at the “lost luggage” desk in the airport. Have them send your luggage to your homestay address in Argentina. The SSA office in Córdoba is closed on weekends and listing only that address could cause further delay. Please inform the Córdoba Resident Director if your luggage is lost. We suggest that students always carry along with them the host family’s address, just in case such events occur.

## ORIENTATION

After your arrival in Córdoba, an orientation meeting will be held the next day followed by a group dinner. The Córdoba Resident Director and staff of the *Programa de Español y Cultura Latinoamericana* (PECLA) at UNC will provide you with materials and answer initial questions. **Orientation is mandatory for all students.** Orientation activities will continue during the Intensive Period, and will include city tours, cultural excursions, and a day trip to a cultural site outside of Córdoba. Semester and academic year students also meet with the Córdoba Resident Director during this time to finalize their academic program.

**Note:** Orientation is a busy time, and you may not get a chance to call home immediately upon arrival. If your family would like confirmation of your arrival, they should email [info@spanishstudies.org](mailto:info@spanishstudies.org) or call (413) 256-0011. We will have information on the safe arrival of our students.

## Housing

**The best advice we can give you in order to make the most out of your housing situations would be: Communication.**

All students live in a private home with an Argentine family. Sometimes students will have SSA or international students as roommates. There may or may not be people your age in your homestay. If you have any issue with your pairing, please let us know right away and we’ll coordinate with the Córdoba Resident Director.

SSA students will live in the same home throughout the Intensive Period and during the Continuation Period. Our Resident Director in Córdoba chooses homestays very carefully based on the students’ housing questionnaires. Most of the families who host SSA students have been working with us for years and come with the highest recommendations from former students. Please note that in the interest of meeting the goal of cultural immersion, it is SSA policy not to pair students from the same school in the same homestay during semester and academic year programs. It is also SSA policy that visiting friends and family members not stay with the host family. If you ever have a problem with your housing assignment—whether it be with your host family, or other students living in the home—tell the Córdoba Resident Director right away. She will help you to work out whatever problems come up, and if things aren’t resolved, help you decide if you should move to another home.

You will receive your host family’s name, address, and telephone number via email 1 to 2 weeks prior to the start of your program. **Please note that assignments may be subject to last-minute changes.** Usually, the host family will also provide their email address. We encourage students to introduce themselves via phone or email before leaving for Córdoba. The Córdoba Resident Director will make sure that students with health and dietary needs can be accommodated. Please remember that there may be additional fees associated with special dietary restrictions. Keep in mind that smoking is much more common in Argentina, and even if no one in your host family smokes, visitors to the home may. If you have any health conditions where you can’t be near smoke, please notify it on *Special Accommodations* and let your host family know to avoid any issues.

In your home you will have a bed, bed linens, towels, blankets, and a place to hang or store your clothes. Argentine homes do not usually have central heating or air conditioning, which might come as a surprise to you in the months when you want it most. You just have to dress for the seasons and see how your host family deals with the different temperatures. Your family will give you a set of keys to your house so you will be allowed to go out and experience Argentine life on your own schedule. With that comes the responsibility of keeping your family

informed of your plans; let them know if you will be home late or if you plan to miss a meal. Note that the keys must be returned to your host family at the end of the program.

If you want to bring a gift to your host family, we suggest something that represents where you live, what you enjoy, your hobbies—basically something that will give your host family some insight into you as a person. Items such as magnets or souvenirs from your hometown are good gifts to bring.

## **HOUSING NORMS FOR STUDENTS AND HOST FAMILIES**

To ensure a correct and cordial relationship between the host(s), students, and SSA, a series of norms and recommendations have been designed. There are minimum conditions designed for all homes in general; it is normal for personality differences to exist between the host(s) and students and there will also be certain differences between one home and another. If you have a doubt, don't understand a certain norm, or would like to make a comment regarding housing, be sure to consult with the Córdoba Resident Director immediately.

### **YOUR BEDROOM WILL HAVE:**

- A comfortable bed with a mattress in good shape, enough blankets, a pillow, sheets, and pillowcase.
- A table with a lamp, large enough to study or write on comfortably (minimum 40" x 20").
- A reading lamp with at least a 60 watt light bulb for each student.
- A ceiling lamp with at least a 60 watt light bulb.
- A closet with enough drawers and hangers for the student's clothing and belongings.
- A heater in winter and a fan in summer which students will have at their disposal. Students must not leave the heater/fan on during the night.
- Students must turn off the lights in the bedroom, bathroom, etc. when they leave the room.

### **THE BATHROOM WILL HAVE:**

- A clean toilet with a cover.
- Toilet paper.
- Hot water.
- A shower curtain.
- A clean towel to be used only by the student. This towel is only for use in the house. Students are responsible for bringing a towel for travel or outdoor use.
- A towel rack for the student, either in the bathroom or the student's room.

### **LAUNDRY:**

- The host family will replace the bed linen and the towel once a week.
- They will wash each student's laundry at least once a week (one load of white clothes and one load of colored clothes).
- The clothes will be folded.

### **MEALS:**

- Students will generally eat breakfast and dinner with the family.
- Students should respect the eating hours in the home; a day when they will not eat or sleep at home, they should communicate this to the host family in a timely fashion.
- If students want to use the refrigerator, they must ask the host family for permission.
- Bottled water, milk with meals, between-meal snacks, fruit juices, and alcohol are not included in the housing fee.
- The menu must be flexible and varied, taking the student's preferences into account.
- The meal schedule must be flexible, taking the student's class schedule into account.
- The student may request, 24 hours in advance, that a cold lunch be prepared for him/her, to take on field trips.
- The meals that the host family will prepare for the student are:
  - Breakfast: Toast with butter or something similar, with coffee, tea, hot chocolate or milk.
  - Lunch and dinner: One dish and dessert per meal. The dish must include meat or fish and vegetables. It is preferable that the dessert be fresh fruit.

**Note:** On class days (Monday through Thursday), students will eat lunch at the UNC cafeteria.

### **DOCTOR:**

If a student doesn't feel well and needs a doctor or medication, the following options apply:

- Students can see any doctor they like and pay upfront (and later make an insurance claim).
- Students can see one of our contracted doctors and not have to pay out of pocket. The complete listing of doctors and hospitals is online at <http://www.culturalinsurance.com/>.
- Doctors can make a house call to the student's host family. Note that if, for example, a doctor charges \$60 for the consultation and then adds \$20 for the house call, the \$20 would not be covered by insurance.
- The host family will not give any medication to the student.
- In case of serious illness, the student or host family must call the Córdoba Resident Director.
- SSA staff can accompany students to the doctor if they wish.
- CISI Emergency phone number is (312) 935-1703 (or look on the back of your CISI card).
- If students miss class due to medical reasons, they or the host family must inform the Córdoba Resident Director.

### **HOUSING CHANGES:**

- If unresolvable differences should arise between students and the household, the students should speak with the Córdoba Resident Director and also send an email explaining their situation and the reasons for requesting a housing change. The Córdoba Resident Director will move the student as soon as possible and within 10 days of the decision. Once the host family is informed of the change, we ask that they not discuss this subject with the student to avoid any discomfort.
- If the host family desires that the student be moved, the Córdoba Resident Director will be notified 10 days in advance.
- In the event that the Córdoba Resident Director must move the student because some or any housing requirements have not been fulfilled, SSA maintains the right to move the student without previous notice to the household.
- In case of any indication of sexual harassment or inappropriate behavior on the part of the host family members, SSA will move the student(s) to a different home immediately and with no previous warning. SSA will also stop working with a host family where an issue like this arises. Should there be any case of sexual harassment or inappropriate behavior on the part of the student, SSA will deal with such issues on a case-by-case basis, moving the student to a different home immediately and terminating enrollment in the program, as necessary.

### **MISCELLANEOUS:**

- Students should respect the schedules and customs of their host family.
- If students decide not to spend a night in the home, they should communicate this to the host family.
- The host family will not discuss financial matters related to housing as this is very uncomfortable for everyone.
- If the host family finds it necessary to be absent overnight or on a weekend for any reason, they must inform the Córdoba Resident Director. Both the Córdoba Resident Director and the student must agree to this.
- There should be a pleasant environment in the house, where the student feels comfortable and welcomed.
- The host family should pay special attention not to invite any visitors to the home that could cause an uneasy or unsafe situation for the student(s).
- Should the student not leave the home on the program's end date, SSA is not responsible for paying the host family for extra day(s).
- Students may not take their friends to the home without previous permission from the host family.
- The student may not have guests staying overnight.
- If the student's house keys get lost or stolen, for fear that the missing keys may be used to rob the home, the host family may ask the student to pay for a new lock.
- The student cannot use articles like towels, sheets, etc. outside the household.
- The student's room may not be rented out during weekends or school breaks even if the student is not present.
- The house may not have a charcoal, coal-dust, gas, or similar type of heater.

## Special Dietary Needs: Vegetarians, Vegans, and Gluten-Free

Argentine culture is not particularly vegetarian-friendly. It is possible, however, to be a vegetarian in Argentina. In addition to the variety of salads served at most restaurants, the country offers many delicious breads and cheeses along with a number of great pasta dishes. As a vegetarian, you should be very careful in restaurants and make sure that the dishes you order do not contain meat. Many vegetarians will opt to eat fish while in Argentina; this will give you more options and probably allow you to eat more nutritiously while abroad. A handful of vegetarian restaurants and cafés may also be found in Córdoba and in other major Argentine cities.

Vegans will be hard pressed to eat very well in Córdoba. Food may be cooked in butter (although vegetable cooking oil is more common), and meat is used to flavor many bean and vegetable dishes. If you plan to change your diet and begin eating fish, meat, or even dairy, you should start incorporating these foods into your diet before you leave so that you will not become sick at the start of your program.

**Students requiring a gluten-free diet should inform SSA right away**, so that the Córdoba Resident Director may search for an appropriate homestay that can serve such meals. Gluten-free foods are not as readily available in Argentina as they are in the United States, but there are a few specialty stores, referred to as *dietéticas*, that sell such products. Food packaging may also announce the contents of the product with labels such as, *contiene gluten*, *libre de gluten*, or *sin TACC* (*sin trigo, avena, cebada y centeno*). Please speak with the Resident Director after arrival in Córdoba for more information.

**You must let SSA know about any dietary restrictions or food allergies. You can do that by including this information on your housing and health forms, emailing [info@spanishstudies.org](mailto:info@spanishstudies.org), or calling (413) 256-0011.** Please send us a list/description of what you can eat so that we can meet with the host family and prepare for your arrival.

**Note:** Some dietary accommodations may require an additional fee.

## Public Transportation

You will most likely use the public bus network while you are in Córdoba. Local city buses in Argentina are known as *colectivos*. Some of the homes will be within walking distance of the UNC and some won't. You will also want to go to downtown Córdoba to visit the sites, shop, and enjoy the city's student atmosphere. You will need a refillable magnetic card to ride on a city bus. You can get *tarjeta magnética* at newsstands and convenience stores called *kioscos*. There is usually one located near every major bus stop.

During the first weeks of your program, you will learn to calculate the time you need to get to the bus stop, wait for the bus, and reach your destination (at the beginning, it'll be basically between your home and the UNC campus, but little by little you'll become familiar with the system and start using other lines to go places).

Taxis (yellow cars) and *remises* (light green cars) are another option you will have in the city. Both are inexpensive and provide you with a safe means of transportation, especially if you go out later in the evenings. The difference between taxis and *remises* is that you have to request a *remis*. Taxis, on the other hand, can be hailed on the street in most commercial areas of the city. **For late-night rides, it is always advisable to request a *remis*.**

## Emergencies and Emergency Contact Information

**In the U.S.**  
Spanish Studies Abroad  
433 West Street, Suite 8

**In Córdoba, Argentina**  
Resident Director: Pat Maqueda  
Prosecretaría de Relaciones Internacionales

Amherst, Massachusetts 01002-2314  
 tel: (413) 256-0011  
 fax: (413) 256-1968  
**After-hours emergency line: (413) 687-7069**  
 info@spanishstudies.org

Av. Haya de la Torre s/n  
 Pabellón Argentina (detrás del Patio de Las Palmeras)  
 Ciudad Universitaria, Córdoba (5000)  
 Argentina  
 Patricia Maqueda's mobile phone number:  
 (+54) 351-5946-509  
 tel: (+54) 351-535-3751  
 pat.maqueda@spanishstudies.org

**Note:** The following rules are a little complex. Please see the chart below for an easy break-down.

1. For a call from the U.S. to Argentina (calling from a U.S. phone network), add the code "+54" before dialing. Also add a "9" before a cell phone number. \*The Córdoba numbers given above are in this format.
2. For a call from Argentina to the U.S. (calling from an Argentine phone network), add the code "001" before dialing.
3. If dialing nationally within Argentina replace the underlined numbers above with a "0" at the beginning.
4. From a call from Canada to Argentina: 011 + 54 + City Code + Local Number.

		Calling from the U.S.	Calling from Argentina
<b>U.S. Office</b>	Telephone	(413) 256-0011	(001) 413-256-0011
	Emergency Line	(413) 687-7069	(001) 413-687-7069
<b>Córdoba Office</b>	Telephone	(+54) 351-535-3751	(351) 535-3751
	Emergency/ Cell Phone	(+54) 9-351-621-5328	(351) 621-5328

Should an emergency arise, family members from home may leave a message for students on the Córdoba Resident Director's cell phone at (+54) 9-351-573-4744 or (+54) 351-594-6509 in Córdoba, or at our U.S. office telephone, (413) 256-0011. The Resident Director's Office in Córdoba is open Monday through Thursday from 9 a.m. to 5 p.m., and Friday from 9 a.m. to 1 p.m. local time. The U.S. office is open Monday through Friday from 9 a.m. to 5 p.m. EST.

Before leaving to go abroad, be sure to register online with the government's [Smart Traveller Enrollment Program \(STEP\)](#). It is a free service for U.S. citizens to enroll their trip with the nearest U.S. Embassy or Consulate abroad, so that you can receive information about safety conditions and emergencies, and help the Embassy get in touch with you in case of an emergency.

[Registration](#) of Canadians Abroad is a free service that allows the Government of Canada to notify you in case of an emergency abroad or a personal emergency at home. The service also enables you to receive important information before or during a natural disaster or civil unrest.

In the unlikely event of an emergency, please be sure to check these web pages. Up-to-date information on Emergency Procedures and Security can be found on our website at [www.spanishstudies.org/safety](http://www.spanishstudies.org/safety) or at the [Department of State website](#).

In case of an emergency such as losing a passport, keeping information about the [U.S. Embassy in Argentina](#) is recommended. Here is the link with information about the [Canadian Embassy](#) in Argentina.

## Health and Wellness

### HEALTH INFORMATION FOR TRAVELERS TO ARGENTINA

Please check the Centers for Disease Control and Prevention (CDC) [website](#) or Public Health Agency of Canada [website](#) for up-to-date information on required vaccinations and tips on staying healthy while in Argentina. The

CDC website also has health information available for other countries to which you may choose to travel during your time abroad. A list of countries with available health information can be found [here](#).

## HEALTH INSURANCE

All students attending SSA programs are provided with health insurance for the duration of the program through [CISI Worldwide Insurance](#). **Students are required to participate in the SSA medical insurance program, whether they have insurance at home or not. Always carry your CISI insurance card with you.**

A couple of weeks before the start of the program, you will be enrolled in the CISI insurance. Once enrolled, you will receive an email from CISI letting you know of your enrollment as well as providing you with login information so that you may access your account and print your insurance card. It will be in your best interest to print the card before your travels so that you will have this documentation on hand.

Although SSA provides medical insurance while in Argentina, if you have medical insurance at home, it is a good idea to take along one or two claims forms. These would be used if you need treatment for a pre-existing medical or psychological condition, medical attention while traveling outside of Argentina, or if you encounter health issues while traveling outside of the SSA program dates. **Please note that you are only covered through SSA for the dates of the program and within Argentina**, so you should also plan to bring claims forms if you are traveling before or after the program, or to any other country. If you have dental insurance at home, you should also bring some dental insurance claims forms with you, in case you need dental treatment while you are abroad.

If you are an academic year student, you will automatically be covered by CISI during the break between fall and spring.

If you are under medical or psychological treatment at home, you should speak with your doctor about the possible effects of study abroad and cultural change on your condition. If you have any pre-existing medical or psychological conditions, you should bring a copy of your medical records, in case you need treatment in Argentina. Our Córdoba staff is readily available to assist you in setting up appointments with bilingual psychologists.

We request that all students make us aware of any previous or current medical conditions, including eating disorders, via their Health Statement in their SSA account. Refusal to do so could create a substantial risk of harm. Information is treated confidentially and used in circumstances judged by the Córdoba Resident Director to be essential to your wellbeing. Withholding medical information could result in your dismissal from the program.

## MEDICAL HELP

Should you need medical attention, contact the Córdoba Resident Director; she will help to make an appointment with a physician and, when requested, accompany you on that visit to ease communication between you and the doctor. If you are not well enough to make a trip to the doctor, a physician may also visit you at home for a nominal fee.

## PRESCRIPTIONS

**If you take any prescription medication, be sure to bring enough for your entire stay\*. Contact your health professional and insurance company several weeks before leaving; some medication requests require several weeks to be fully processed.** These should be in their original containers, that is, labeled with your name and the name of the prescription drug. In the case that you are unable to acquire enough for the entire stay, or just in case your medication is lost, you should take a written prescription for replacement of the drugs. The prescription should bear the generic name (chemical composition) of the drug, **not** the brand name, since medicines purchased in other countries usually have different brand names; this will help the pharmacist translate it more easily.

**\*SSA strongly discourages students from having medications mailed to Argentina.** Packages containing medications are typically kept in the customs office in Buenos Aires (at Ezeiza International Airport) and students must go there themselves or pay for a broker to get the package sent to Córdoba. Additionally, there are customs duties and storage fees that must be paid starting from the day the package arrives until it is picked up, and an Argentine doctor's written prescription is also required so that the customs officer can release the package.

If you wear contacts, you should bring enough for the entire stay plus extras. If you wear glasses you should bring an extra pair.

## INJECTIONS

If you require regular medical injections, you should bring syringes with you from home. The cost of having injections administered by a healthcare professional is not covered by your SSA insurance, so be prepared for that expense. In order to get your injections administered by a healthcare professional at a clinic in Córdoba, your doctor at home must write you a letter with the following information:

- Directions on how to administer the injection
- How often the medication is administered
- Generic name of the medication
- Components of the medication
- Exact dosage of medication needed and any other relevant information for administering the injection
- Any possible side effects

Email a copy of this letter to SSA and take another copy to Córdoba. **Again, you must have a written prescription and/or letter from your doctor to get through airport security with your injection materials.**

## FITNESS

There are gym facilities on campus. There is a Sports Office at UNC that provides a large list of sports and activities that students can join, some of which may require a small fee. There are no swimming pools on campus, but UNC works with one nearby.

Your housing will be located near a gym, but the membership pass cost will depend on the particular area. It is safe to run in Parque Sarmiento or Parque Las Tejas, both of which are next to the campus. However, students should avoid going there late at night.

# Academics with SSA and Universidad Nacional de Córdoba

## INTENSIVE PERIOD

All semester and academic year students will begin their semester in Córdoba with a period of intensive study of Spanish language and Latin American culture. This initial focus will help you with your language skills and cultural immersion. During the month-long Intensive Period, you will be enrolled in one 5-credit intensive language course for which you pre-registered. These courses are offered through PECLA (Programas de Español y Cultura Latinoamericana), a department of the Universidad Nacional de Córdoba (UNC) that provides language and culture programs for international students. Classes are held Monday through Thursday during the Intensive Period. Students enrolled in the Summer Term will take part in the Intensive Period only.

## CONTINUATION PERIOD

Following the Intensive Period, students who are part of the Spanish Studies Program will take their remaining courses at PECLA, alongside other SSA and international students. Students who are part of the Integrated Studies Program will begin a combination of PECLA courses, as well as courses at the UNC alongside Argentine students. Students partaking in an internship or service learning opportunity will begin their fieldwork at this time.

During the semester, your schedule will depend on the courses in which you are registered. Generally, non-integrated courses will meet Monday through Thursday. Integrated courses with local students may meet on Fridays, as well.

Students attending semester or academic year programs will take the **Certificado de Español Lengua y Uso (CELU)** exam by the end of the Intensive Period and at the end of the program.

**Note:** The CELU exam is mandatory for all students attending Spanish Studies and Integrated Studies programs in Córdoba. The test will be administered at the end of the Intensive Period and the results will be evaluated by the Resident and Academic Directors to assess language growth.

Students who wish to retake the CELU exam later in the semester may do so. Please note that there is an additional fee to retake the exam, except in cases of students enrolled in a UNC course who must retake the exam to pass the UNC course.

SSA programming is academically rigorous; you can expect to do 1 to 2 hours of study at home for each hour of class time. This is probably comparable to the amount of work you have at your home college or university. At the beginning, what will be especially challenging is that all classes are taught in Spanish. The first week or so of class in the Intensive Period will probably be the most frustrating in that respect; just stick with it and know that everyone else in your classes is feeling the same way. Before you know it, you'll be following your classes with no trouble at all.

## CULTURAL VISITS AND STUDY TRIPS

### INTENSIVE PROGRAMS:

One-day trip to a Jesuit World Human Heritage in Alta Gracia or Colonia Caroya city. During the trip, students visit different museums (like Museo Casa del Che, Casa de Manuel de Falla, and Museo del Inmigrante, among others) and cultural sites. They also visit wineries and cold meat shops where they taste the products. There is also a day trip (gaucho day) for both semester and intensive courses to Estancia El Rosal near Ascochinga.

### SEMESTER PROGRAMS:

As well as the one-day trip, there is an overnight trip to neighboring provinces, such as Jujuy, Salta, and Tucumán (the northern area of Argentina). When we receive students for two semesters in a row, we offer a trip to Mendoza, so that the student staying for the whole year does not repeat the trip to the northern area of Argentina. Students may also do independent traveling to national parks, go on a city tour, enjoy nature, visit wineries, and practice extreme sports (rafting, rappel, or trekking).

**Note:** SSA does not grant refunds for any missed portion of the study trips and/or cultural visits.

## SPANISH-ONLY POLICY

When you submit your Pre-Departure materials, you sign a Spanish-only contract, promising to speak only Spanish while you are on the program. We take our Spanish-Only Policy very seriously and you should, too. Let's be perfectly honest: it's a waste of time and money if you go to Argentina and speak English with your friends on the program. Make an effort, not just in class, but in the street, in your home, in bars and clubs—everywhere you go in Argentina. It's the only way to make your SSA program the experience you want it to be. **Incidents of breaching the Spanish-Only Policy may be reported to the student's home campus and may reflect negatively on the student's grades.** To reference the Spanish-Only Policy as well as the Academic Pledge and the Program Conditions & Release Statement that you signed please refer to the last few pages in this handbook.

**Note:** Spanish is the official language used in all orientations, classes, presentations, discussions, trips and excursions, etc.

## COURSE REGISTRATION

The preliminary Course Selection form you submit with your Pre-Departure materials will be the first step in selecting your classes for the program. A few factors may change your original course selection:

- If you have not met the prerequisites for a class you have chosen
- If the class you want is already full
- If you have too many or too few credits and need to alter your schedule accordingly
- If a particular course is canceled due to low enrollment

Any changes that you would like to make to your course registration after your Course Selection form has been received must be sent via email to [info@spanishstudies.org](mailto:info@spanishstudies.org) after you consult with your home school academic



advisor. When you get to Córdoba, there will be a brief add/drop period during which you may change your schedule on a space-available basis. For your choice of UNC courses, make sure to get your home school advisor's approval for at least four alternate courses. If you arrive in Córdoba with a wider option of courses, your final selection will be easier, since there are several factors that may affect your original choice.

### **COURSE WITHDRAWAL POLICY**

- **UNC (Integrated Courses)**  
Students may add or drop integrated university courses without penalty during the add/drop period only. The add/drop period for integrated courses lasts for 2 weeks after the start of the university calendar. Once this period is over, students that drop a course will receive a "W" for "Withdrawal" on their SSA transcript. Transcripts from UNC will not show the withdrawal, as UNC's policy is to only transcript courses for which students have taken the final exam.
- **PECLA courses**  
The add/drop period for non-integrated courses lasts for 1 week after the program start date. If you wish to drop a PECLA course after the add/drop period, please take into account that the PECLA transcript will reflect a "NO APROBADO" and the SSA transcript will reflect a W for "Withdrawal."

### **PROGRAM TRANSFER POLICY**

Please be aware that students who transfer programs (i.e. from Integrated Studies to Spanish Studies) for any reason must follow the calendar of their new program. Regardless of the original program that a student chose, housing through SSA expires on the date of the new program. Students will be responsible for adjusting travel arrangements and paying any associated fees that may arise due to the program transfer. This policy applies to students transferring programs either before or after their departure date.

### **ACADEMIC HONESTY**

SSA holds students to the highest standards of academic honesty. Academic dishonesty of any kind will not be tolerated. This includes, but is not limited to: plagiarism, fabrication, and cheating. Any student who is academically dishonest will face disciplinary sanctions, which may range from a failing grade on the assignment to dismissal from the program. **Incidents of academic dishonesty may be reported to the student's home campus.**

### **FINAL EXAMINATIONS**

Refer to the calendar included in your online Pre-Departure Information section to see when final exams take place. You must take your final exams as scheduled, so arrange your flight home for the program end date. While some final examinations may take place prior to the dates scheduled on the calendar, this is in **no** way guaranteed. Therefore, make sure you will be in Córdoba during the final exams week indicated on the calendar. Under certain special circumstances (such as a wedding, graduation, etc.), students may petition SSA in writing before the start of the program to have their final exams administered early.

### **TRANSCRIPTS**

SSA issues academic transcripts at the end of each program. Your official transcript will be emailed to your home school and to you.

**Notes:** Transcripts for integrated courses will be delayed due to the UNC academic schedule. If you have an outstanding balance on your account, your transcript will be held until the balance is paid.

SSA transcripts show course numbers and titles, the number of contact hours and credits, and the grades for all coursework undertaken on the program, internships completed through SSA, IRPs, and coursework completed at UNC. Grades and credits are reported according to the semester-hour system.

**SSA courses may not be taken on a pass/fail basis.** Petitions to change a course from traditional grading to pass/fail must be addressed by the Registrar of the student's home institution.

If your school requires that your grades be reported on a transcript from a U.S. degree-granting institution, you may receive a transcript from our School of Record, Heidelberg University in Tiffin, Ohio. Additional fees are

charged by Heidelberg University for this service. Please contact SSA for more information about this transcript option.

If you participate in the Integrated Studies Program, you will receive a transcript from the Universidad Nacional de Córdoba (UNC) accompanied by an SSA transcript to serve as a translation into the U.S. college credit and grading system.

As a general rule, students should have all courses, internships, and outside studies approved for transfer credit by their home institution **before** the start of a program. This can normally be arranged through your study abroad advisor or registrar at your home institution.

### Additional Transcript Requests

Once the program ends, an official transcript will be emailed to you and to your home school. If you need an official transcript in the future, there is a fee of \$10. If you'd like to order multiple transcripts at once, each additional transcript in the batch will cost an additional \$5. If the receiving institution requires a printed, original copy of the UNC transcript, the student is responsible for international postage.

You can access the SSA Transcript Request Form [here](#).

**Note:** If you require a transcript from a U.S. degree-granting institution (Heidelberg University), you will need to contact Heidelberg University to request an additional transcript. Please visit the university's [website](#) for a transcript request form and information about associated fees.

## Experiential Learning Opportunities

Students with an advanced level of Spanish are strongly encouraged to pursue one of our Experiential Learning opportunities. These include completing an internship, a service learning project, volunteering, or conducting an independent research project. If you have any questions, you can find more information [here](#) or you may contact SSA.

### INTERNSHIP AND SERVICE LEARNING COURSE OPTIONS

Qualified students have the opportunity to pursue an unpaid internship or service learning experience. Internships and service learning are available in local businesses, educational institutions, and nonprofit organizations. A high level of Spanish is also required for the Internship or Service Learning Course Option.

An internship or service learning involving 135 academic contact hours (112.5 clock hours) over the course of a semester is awarded three academic credits, while one of 180 contact hours (150 clock hours) receives four credits.

Your performance will be evaluated in the following ways:

- Regular meetings with the Internship Supervisor (the Resident Director or appointed Faculty), in which students discuss progress and brainstorm solutions to issues encountered in the field
- Workplace supervisor observation and evaluation
- Anthropological tools, such as blogging, dialog, and memoir, which enhance understanding of the process of integration and the local culture
- A written report submitted at the end of the internship/service learning experience
- Additional criteria for evaluation, grading, and granting of credit may be established by your academic advisor on your home campus.

### Internship and Service Learning Deadlines

If you would like to be considered for an internship or service learning course option, you will need to submit the corresponding application to SSA. The application for an Internship or Service Learning Course Option can be

found [here](#). Please note that these applications require the written approval of your academic advisor at your home institution.

**Please note that internships and service learning projects are not guaranteed.** Students must select an alternate course or an Independent Research Project in the event that the requested internship or service learning option is not available.

### INDEPENDENT RESEARCH PROJECTS

The Independent Research Project (IRP) gives you the opportunity to study a topic of interest to you that may not be covered in another class. Your proposal must be approved by SSA and by your home institution before you go to Córdoba. Once your project is approved, SSA and university professors in Córdoba will assist you in completing it. Home institution faculty may be involved with your IRP by helping to create your proposal and/or evaluating your completed project. Interested students can visit [here](#) for more information. You may conduct one IRP per semester.

### VOLUNTEER OPPORTUNITIES

Volunteer opportunities give students a chance to get to know the local community and improve their Spanish in the process. Past volunteer projects have been available in schools and nonprofit organizations. While a volunteer opportunity is more flexible than an internship or service learning experience, students are still expected to make a solid commitment and to maintain a set schedule. Interested students may inquire about this opportunity during the first week of their program.

### GROUP MEETINGS AND ACTIVITIES

Group meetings are held periodically for students and staff. These meetings give you the opportunity to discuss any questions or concerns that arise as well as to share experiences and information. Meetings are also held before all SSA-sponsored excursions for pre-trip orientation.

**In addition to group meetings, SSA and PECLA sponsor a number of activities throughout the duration of the program. Please check your program calendar for the official dates and locations. These typically include:**

- Cultural site visits to museums, monuments, etc.
- Day-trip to the Jesuit *estancias*
- Overnight trip to the Northern area of the country (Tucuman , Salta and Jujuy provinces) / (or Mendoza in case of students who stay for the whole academic year) and national parks in provinces neighboring Córdoba

**Note:** Due to insurance regulations, it is not possible to bring guests, including visiting family members and friends, on official SSA excursions and visits.

### SPEAKING PARTNERS PROGRAM

In order to provide a deeper immersion experience and connect students with locals, SSA has developed the Speaking Partners Program. This is a mandatory conversation exchange program, where students learn and practice Spanish with a native speaker, in turn helping them to learn and practice English. Our goal is to encourage cultural exchange and promote long-lasting friendly and cordial relations between the Speaking Partners.

Speaking Partners should plan to meet at least once a week (more for short-term programs) and speak one of the languages (Spanish or English) alternately at each meeting. In addition to these regular meetings, which students and Speaking Partners are responsible for coordinating independently, SSA will also host group activities throughout the semester.

SSA will be available for students whenever they need advice and, if requested, will assign new or multiple Speaking Partners.

## Travel and Visits from Family Friends

Since the Summer Term is an intensive program, classes are held Monday through Thursday. Cultural visits in the afternoons and weekend travel will provide plenty of opportunities to get to know Argentina outside the classroom. There are plenty of small towns near Córdoba that make great day trips during the weekend.

During the Continuation Period of semester programs, most classes are held Monday through Thursday. Integrated courses may also meet on Fridays depending on the course. This means that you may have plenty of time to plan trips and weekend outings and will not need to miss any of your scheduled classes.

You received a link to your program calendar in your acceptance email to which you can refer for academic dates, holidays, and vacation dates. Though most of these dates are firm, some of the holiday dates are subject to change by the Argentine civil authorities, which may force us to change some of the vacation dates. Therefore, you and your family should make only tentative plans for independent travel until you arrive in Córdoba. At the beginning of each term, you are given a more definitive calendar. Please do not plan trips with your family when classes are in session. Also, be aware that if you transfer programs (e.g. Integrated Studies Program to Spanish Studies Program) for any reason, you must follow the calendar of the new program, adjusting travel arrangements accordingly.

### Notes:

- Travel and excursions that are included in the program are mandatory for all students.
- Visiting friends and family members are not allowed to stay with the host family.

### VACATIONS AND LONG WEEKENDS

Vacations and long weekends are a great chance to travel to places that may be hard to get to on a weekend. You may want to take this opportunity to travel around Argentina and become acquainted with other regions of the country. You may also wish to travel to other countries if time and Visa permits. If traveling to another country, please check visa policies regarding any visits. We also suggest checking [travel advisories](#) from the Department of State.

## Keeping in Touch with Family and Friends

### MAIL

**Mail should always be sent to the SSA office.** Your mailing address will be:

Your Name  
Prosecretaría de Relaciones Internacionales  
Av. Haya de la Torre s/n  
Pabellón Argentina (detrás del Patio de Las Palmeras)  
Ciudad Universitaria  
Córdoba (5000)  
Argentina

Mail should NOT be addressed to your host family's address, since the possibility of the home being changed always exists. **Please note that any mail received at this address after your departure will be returned to the sender.**

Airmail letters generally take 12 to 15 days to travel between North America and Argentina. Argentina's national postal service, [Correo Argentino](#), maintains branches around Córdoba and most Argentine cities and towns. Other shipping companies, such as UPS or DHL, are also available. We do not recommend sending packages via FedEx, as they will be stopped in customs in Buenos Aires and must then be retrieved in person.

## PACKAGES

**We strongly recommend that you do not send large packages to Argentina!** It's expensive, you may have to pay a high customs tax (up to 50% of the value of the contents!) when the package arrives, and the delivery system may not always be reliable. If your family or friends want to send you something, it's a much better idea if they deposit some money in your account or offer to pay your credit card bill so you can simply buy it yourself in Córdoba. If, however, you think it's absolutely necessary that your family or friends send you a package in Argentina, please make sure they use a **certified mail carrier with a package tracking number**. Note that you should present your passport as identification when picking up packages.

## CELL PHONE

You will have a number of options to use a cell phone in Argentina:

- Purchase a cell phone with a prepaid plan for about \$100 USD. There are several cell phone companies offering a wide variety of plans. Students are advised to ask whether the companies charge for incoming calls from abroad before making a decision. Some cellphone companies offered international plans for an extra fee.
- Bring your own phone. You can take an unlocked phone from home that accommodates a SIM card and, once you arrive in Argentina, purchase a very inexpensive SIM card (as low as 10/15 pesos from almost any *locutorio* or *Kiosco*) that will give you a local number, put it in your phone and just purchase minutes as you go. Contact your cell phone provider in the U.S. or Canada at least a week before departing for Argentina to ensure that your phone will be unlocked, and make sure to backup the information in your phone before departure. Data such as your contact list, might disappear when another SIM card is put into your cell phone.

It is highly recommended to download the WhatsApp app to communicate with the staff, families, and other students in Argentina.

## INTERNET AND COMPUTERS

All SSA housing in Córdoba has internet connection. If you have a laptop, you will probably want to bring it with you to Córdoba. It will give you the ability to write papers at home and during the weekends.

Wireless internet is available at some UNC buildings, such as the PECLA building where you'll take a few of your classes. However, be aware that the technology available in UNC computer labs may not be what you are used to at your home campus and that internet access is not as widely available at the UNC.

## Places to Stay in Córdoba

### HOSTELS

Selina Nueva Córdoba  
San Lorenzo 163

<https://www.selina.com/argentina/nueva-cordoba/>

La Aldea Hostel  
Santa Rosa 447

<http://www.aldeahostelcordoba.com/es/>

Hostel Cordobés  
Avenida Santa Fe 375

<https://www.hostelcordobes.com/?lang=en>

Alvear Hostel  
Alvear 158

[https://www.hostelworld.com/hosteldetails.php/Alvear-Hostel/Cordoba/71144?dateFrom=2020-01-04&dateTo=2020-01-07&number\\_of\\_guests=2&sc\\_pos=5](https://www.hostelworld.com/hosteldetails.php/Alvear-Hostel/Cordoba/71144?dateFrom=2020-01-04&dateTo=2020-01-07&number_of_guests=2&sc_pos=5)

## APARTMENTS

Apart Hotel Córdoba Inn

Caseros 222

[www.cordobainn.com.ar](http://www.cordobainn.com.ar)

Apart Hotel Nueva Córdoba

Buenos Aires 468

[guia.clarin.com/apart-hotel-nueva-cordoba/2071181](http://guia.clarin.com/apart-hotel-nueva-cordoba/2071181)

Apart Hotel Concord

Bv. San Juan 495

[www.concordapart.com.ar](http://www.concordapart.com.ar)

## HOTELS

Interplaza Hotel \*\*\*\*\*

San Jeronimo 137

[www.interplazahotel.com.ar](http://www.interplazahotel.com.ar)

Ducal Suites Hotel \*\*\*\*

Corrientes 207

[www.hotelducal.com.ar](http://www.hotelducal.com.ar)

King David Flat Hotel \*\*\*\*

Av. General Paz 386

[www.kingdavid.com.ar/](http://www.kingdavid.com.ar/)

Magali Edificio Ayacucho 498

[www.aparthotelmagali.com.ar](http://www.aparthotelmagali.com.ar)

Docta Suites

27 de Abril 876

[www.doctasuites.com.ar](http://www.doctasuites.com.ar)

Gran Hotel Victoria \*\*\*\*

25 de Mayo 240

<http://granhotelvictoria.com.ar/site/>

Windsor Hotel & Tower \*\*\*\*

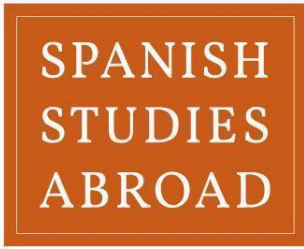
Buenos Aires 214

<http://www.windsortower.com>

Gran Hotel Dorá Córdoba \*\*\*

Entre Ríos 70

[www.hoteldora.com](http://www.hoteldora.com)



# The Center for Cross-Cultural Study

## Program Conditions and Release Statement

I hereby release and discharge Spanish Studies Abroad/The Center for Cross-Cultural Study Inc. and The Center for Cross-Cultural Study, S.L. (CC-CS) and its agents, employees, and representatives from all suits, claims, or liability of any nature arising out of or related to my participation in an SSA/CC-CS program including, without limitation, claims for personal injury or property damage.

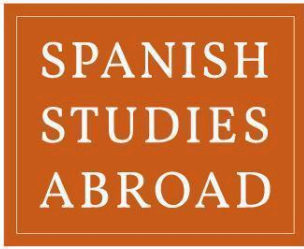
As a program participant, I authorize SSA/CC-CS to share details of my program with my family, my home school, and my host school, as needed. I also authorize SSA/CC-CS to share details of my academic record, such as my home school transcript, with my host school abroad. Furthermore, I authorize SSA/CC-CS to provide my home school with a transcript of the coursework I complete as an SSA/CC-CS participant. I understand that if I am rendered ineligible for a program after my initial acceptance, I am not entitled to any refund from SSA/CC-CS. I acknowledge that it is my responsibility to maintain the minimum eligibility requirements from the point of my acceptance until the commencement of my program.

I release all materials from my experience abroad to be used by SSA/CC-CS and its affiliates exclusively for promotional reasons. This includes, but is not limited to, photo, print, video, digital mediums and social media posts or pictures. I understand that I can be removed or dismissed from the SSA/CC-CS programs at any time, either prior to or after departure, for violating the Academic Pledge and other published SSA/CC-CS policies.

In the event that program participants become incompetent for any reason, including (but not limited to) injury, accident, mental illness, disease, or loss of consciousness, they appoint SSA/CC-CS as their guardian, and authorize SSA/CC-CS to take any action which it deems appropriate under the circumstances, including (but not limited to) arranging for medical or psychiatric treatment, administering prescription drugs, or transporting them to their home country.

Student's Name: \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# The Center for Cross-Cultural Study

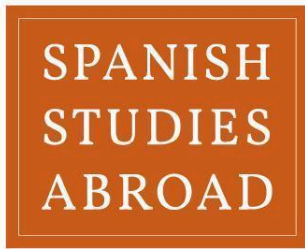
**[Note: If applicant is under 18 years of age, a parent or legal guardian must sign the following declaration and release]**

I, the undersigned [father] [mother] [guardian] of \_\_\_\_\_  
\_\_\_\_\_, a minor, do hereby consent to their participation in the SSA/CC-CS program and do forever release, acquit, discharge, and covenant to hold harmless Spanish Studies Abroad/The Center for Cross-Cultural Study, Inc. and The Center for Cross-Cultural Study, S.L. and its officers, agents and employees from any and all actions, causes of action, and claims on account of, or in any way growing out of, directly or indirectly, all known and unknown personal injuries or property damage which I may now or hereafter have as the parent or guardian of said minor, and also all claims or right of action for damages which said minor has or hereafter may acquire, either before or after they have reached their majority resulting from participation in any SSA/CC-CS programs.

Parent/Guardian's Name: \_\_\_\_\_

Parent/Guardian's Signature: \_ Date: \_\_\_\_\_





# The Center for Cross-Cultural Study

## Academic Pledge

### SSA Code of Conduct

Studying abroad requires a significant commitment to personal responsibility. While on an SSA program, you are, in effect, a cultural ambassador for your home country, a representative of your home institution, and a member of your adoptive community.

In addition to the Program Conditions and Release Statement that all students sign as part of the application process to SSA, you also agree to apply the same standards of conduct and academic integrity while abroad as you would at your home institution. These standards include, but are not limited to:

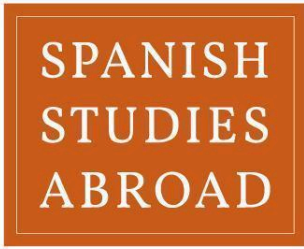
1. Following honest academic standards and maintaining your commitment to academic growth.
2. Strict adherence to host country laws and customs.
3. Respect for your host families and fellow program participants.
4. Respect for SSA property, professors and staff.
5. General personal and academic practices in line with those outlined by your home institution.

### Spanish-Only Language Policy (Applicable to students in the Spanish Studies Program and the Integrated Studies Program only)

The Spanish-Only Language Policy is fundamental to the educational philosophy of SSA. It is a tool that promotes cultural integration and active learning, where students put into practice what they are learning. This is the best way to develop both fluency in Spanish and a deeper understanding of Spanish culture. The benefits of adhering to the Spanish-Only Language Policy, no matter your initial language level, are great:

- You will improve your ability to understand and express yourself in Spanish.
- As fluency increases, you will gain a greater awareness of the local culture as you develop relationships with your host family, professors, and friends.
- You will experience a greater feeling of accomplishment in your integration, while demonstrating a higher level of respect towards the local culture.

Living abroad provides an opportunity for total immersion in the language and culture – but only if each and every student actively seeks out this experience. The immersion experience begins NOW, as you get to know your fellow students on the SSA program. You may find that speaking only in Spanish is awkward and even somewhat isolating at first, but years of experience have proven that it is the best way to improve your language ability. While each student makes an individual commitment to using



# The Center for Cross-Cultural Study

only Spanish, this is also a collective effort that contributes to the progress of every student. To help you get the most out of your experience, you and all of your fellow students attending programs with SSA are required to adhere to the Spanish-Only Language Policy.

Students are expected to use Spanish in all written and verbal communications while abroad. Students are NOT expected to speak in Spanish when they are faced with an emergency, when speaking with family members, and on occasions when it is absolutely necessary to use English. However, speaking English in the presence of other SSA students is considered a violation of the policy and must be avoided at all times.

## Academic Pledge

1. In signing this Language Pledge, I agree to use Spanish as my sole language of communication while participating in SSA programs. I understand that failure to comply with this Pledge will result in a five-point deduction from the final grade of the mandatory course required of that program and may also result in expulsion from the program without receiving a refund or academic credit.
2. I have read and understood the Academic Pledge and agree to the conditions.

Student's name: \_\_\_\_\_

Student's signature: \_\_\_\_\_ Date: \_\_\_\_\_